



2017 Family Unity In The Park Concert & Fireworks Show

Ward 2 Councilman Zack Reed invites you to sell your items or promote your services at the **13th Annual Family Unity In The Park Concert & Fireworks Show** on Saturday July 29, 2017 in historic Luke Easter Park 3090 Martin Luther King Jr. Drive Cleveland Ohio.

DATE & TIME: Saturday, July 29, 2017 from 1:00 p.m. until dusk

LOCATION: Luke Easter Park is located at the corner of Martin Luther King Jr. Boulevard and Dickens Road; activities will take place near the football field.

DEADLINE: Completed application and payment must be postmarked by Saturday, July 22, 2017. Any vendor registering after July 23, 2017 will be charged a \$60 late fee. Please include separate individual permit fees with application.

SET UP: Saturday, July 29th between 7:00 a.m. and Noon. Check in with event organizers prior to setting up. No vehicles will be allowed to exit the park once the event starts. During the show, cars must be parked legally near your exhibition area. No cars are permitted at your booth. All **TRAILERS** must be **pre-approved** by the event committee. Please include **PHOTOS** of your trailer detailing appearance, condition, and dimensions. All items, including tents, trailers, spikes and ropes, must be contained within your assigned area.

Booth assignments will be pre-assigned by the Family Unity vendor committee in the order of processed applications. Applications will be processed in order of their U.S. Postal Stamp.

PRODUCTS or SERVICES: ALL items must be family friendly. Items must be **new, clean and in good taste.** **NO** licensed games, raffles, drawings, bootleg and/or counterfeit items will be allowed. **NO** advertisement of drugs, drug paraphernalia, alcohol, lighters, smoking, foul language, weapons, knives, guns, blood or similar items will be permitted. No selling of fish, wildlife or any animal of any type. **ONLY** the approved items or services you list on your application can be sold or promoted during the event. The term "miscellaneous" **may not** be used to describe products. Any such description will cause your application to be denied. The event committee will review exceptions to these rules on a case-by-case basis.

SPACE: Each space provided will be approximately 12' X 12' for non-food vendors and 20 x 20 for food vendors. There is no limit to the number of spaces a vendor can purchase; however, a maximum of three spaces may be adjoined. Tents, tables and displays are welcome. All vendors must come self-contained. Vendors must remain in their assigned location unless registered and approved as a mobile unit. **Fees must be received with your application. Booth rentals must be paid for with a certified bank check or U.S. Postal Money Order no personal checks will be accepted. All applications must be postmarked by Saturday, July 22, 2017 to avoid a \$60 late fee.**

SUPPLIES: Vendors are responsible for all supplies; Family Unity will **NOT** supply tables, tents or chairs.

WATER/ICE: Water and/or ice is **NOT** provided. Vendors are responsible for their own water and/or ice.

ELECTRICITY: You must provide your own "properly grounded for outdoor use" electricity.

FIRE PREVENTION: All vendors cooking food on the premises **MUST PROVIDE** a working **FIRE EXTINGUISHER.**
Any vendor using propane must obtain a certification of qualification for Handling/Installing LPG Systems Fire Protection Maintenance.

SECURITY: Cleveland Police officers will be on duty throughout the entire event.

APPLICATIONS: The enclosed applications must be filled out completely and returned with your registration packet. Incomplete applications will be returned unaccepted. Food vendors must have all required food service permits and/or licenses. Non-food vendors must have current vendors' permit and/or license. Vendors using propane must have a permit from the Cleveland Fire Department.

Health and Fire permits should be completed and returned with your registration to Family Unity In The Park for processing. Please do not take Health and Fire permits to the City for completion; we will do that for you. Send all associated fees in with your registration in separate payments.

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CANCELLATION/REFUND: You must contact Kevin Jones at (216) 280-5678 by Monday July 17, 2017 for cancellation refunds. The event will take place rain or shine.

CONFIRMATION: All vendors will be notified via email or telephone call of acceptance or denial within 7 days of processing the application.

RULES: All rules will be enforced. Breaking of rules will result in removal from the Festival, without a refund.

BOOTHS MUST BE ATTENDED AT ALL TIMES. (UNATTENDED BOOTHS WILL BE SHUT DOWN)

- **NO** setting up before Saturday at 7:00 am.
- **NO** one will be allowed to bring a vehicle onto the grounds to unload after 12:00 p.m.
- **NO** changing booths during the event
- **NO** hanging items on trees or damaging park property
- **NO** using space outside your 12' X 12' or 20" X 20" designated area
- **NO** selling items in crowd or anywhere other than your designated space
- **NO** cooking at non-food serving vendor booths

Family Unity Information Line: (216) 280-5678
Email: thefamilyunityinthepark@thefamilyunityinthepark.com
Website: www.thefamilyunityinthepark.com



2017 Family Unity In The Park Concert & Fireworks Show REGISTRATION FORM

To avoid \$60 Late Fee all payments must be received by Saturday, July 23, 2017
Mail your EXHIBIT CONTRACT, ORDER FORM & MONEY ORDER to:
Family Unity In The Park Concert & Fireworks Show
Post Office Box 5053 Cleveland, Ohio 44101

Name of Business: _____ Day Phone _____

Exhibitor Name: _____ Evening Phone: _____

E-Mail: _____ Website: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Vehicle Make: _____ Model: _____ Plate #: _____

Complete List of Items to be sold: _____

Booth Order Form

<u>Package Choice</u>	<u># of Booths</u>	<u>Cost</u>	<u>Total</u>
Non-profit organization	_____	x \$150	_____
Gov't/Political organization	_____	x \$200	_____
Food and non-food	_____	x \$300	_____
Small Mobile Unit	_____	x \$250	_____
Trailers, vans & self-contained food service units	_____	x \$600	_____
Total Due			_____

Money Order # _____ Enclosed

**Make all monies payable to: Family Unity In The Park c/o Union Miles Development Corp.
 P.O. Box 5053
 Cleveland, Ohio 44101**

To be completed by Family Unity In The Park Staff

Date Rec'd _____ Accept/Deny _____ Deposit # _____ Amount _____

Spot # _____